

DRAFT

Note: These Minutes will remain DRAFT until approved at the next meeting of the Committee

GOVERNANCE AND AUDIT COMMITTEE

MINUTES OF THE MEETING HELD ON MONDAY, 8 JULY 2013

Councillors Present: Jeff Beck (Chairman), Paul Bryant, Sheila Ellison, Tony Linden and Geoff Mayes

Also Present: Andy Day (Head of Strategic Support) and Julie Gillhespey (Audit Manager),

Apologies for inability to attend the meeting: Councillor Quentin Webb

Councillor(s) Absent: Councillor Julian Swift-Hook

PART I

4. Minutes

The Minutes of the meetings held on the 29 April 2013 and the 14 May 2013 were approved as a true and correct record and signed by the Chairman.

5. Declarations of Interest

There were no declarations of interest received.

6. Internal Audit - Workplan for 13-14 (GA2678)

The Committee considered a report (Agenda Item 4) which outlined the proposed work programme for internal audit for the coming year. The main area of focus for the year ahead would be the "key financial systems" and the anti fraud work, particularly the National Fraud Initiative.

RESOLVED that the Workplan for 2013/14 be approved.

7. Amendments to the Constitution: Articles of the Constitution (Article 6 - The Executive), Scheme of Delegation - Public Health and Executive Rules of Procedure - Health and Wellbeing Board (GA2683)

The Committee considered a report (Agenda Item 5) which showed the changes to be made to the Council's constitution as follows:

1. Article 6 of the Constitution (The Executive) and Paragraph 5.1.9 (Executive Rules of Procedure) had been updated to reflect the fact that the Health and Wellbeing Board was a sub-committee of the Executive.
2. The Council's Scheme of Delegation had been updated to reflect the new Public Health duties placed on the Council in accordance with the Health and Social Care Act 2012.

Andy Day, Head of Strategic Support, reported that he had been granted delegated authority by Council to make these changes and the purpose of bringing this back to this Committee was to show how these changes were reflected in the various sections of the constitution.

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In relation to 3.17.6 on page 65 it was agreed that the word “and” needed to be inserted between the words “pupils” and “of”. The word “children” also needed to be amended to read “children’s”.

RESOLVED that the changes made to the Articles of the Constitution, Scheme of Delegation and Executive Rules of Procedure, as amended, be noted.

(The meeting commenced at 6.00 pm and closed at 6.30 pm)

CHAIRMAN

Date of Signature